

**Heritage Alliance**  
**Of Northeast Tennessee and Southwest Virginia**

Special Called Board of Trustees Meeting

March 20, 2024, 5:30 pm

Duncan House, Jonesborough, TN

**Attending:** Charlene Cleveland, Fred Counts, Dana Ensor, Hal Hunter, Meghan Kieta, Cari Jarman, Gordon Edwards, Frank Collins, Nick Andrews.

**Absent:** Mark Edmond  
Visitor; Paul Ensor

**Staff:** Megan Cullen Tewell

President Fred Counts called the meeting to order at 5:30 PM.

No person presented for Public Comment.

**President Report:**

Fred Counts announced that he would be stepping down as President for personal reasons. He will remain on the Board and working at the Salvage Warehouse.

Nick Andrews moved acceptance of the resignation and Dana Ensor seconded. Motion carried with regrets by all.

**New Business:**

Nick Andrew moved that Gordon Edwards be elected to fill the unexpired term of President. This seconded by Fred Counts. Gordon indicated his willingness to accept the nomination and the motion was carried by unanimous vote.

**Executive Director:**

Gordon then presented Dr. Megan Cullen Tewell's resignation for acceptance. This was accepted with regrets by unanimous consent.

Fred moved that the position be posted with multiple agencies as currently written, (see attached). Second by Nick. Motion carried. The search for a Museum Specialist previously posted will run concurrently.

Gordon then requested that the board authorize an advertising fund not to exceed \$500. Dana moved and Cari seconded this request. Motion was carried. Fred then moved that a search committee to interview prospective candidates be reactivated with Gordon, Dana, Cari and Charlene. Meghan Kieta seconded. Motion was carried.

Discussion turned to ways to handle the details of the administration during the vacancy of the Executive Director. Several board members indicated that they would assist Gordon on a part-time basis.

Megan Tewell advised that she would agree to work up to 10 hours a week for 4 weeks as contract labor. This would be at a rate of \$15/hour. This was moved by Frank and Seconded by Fred. Motion passed. Gordon and Dana will work out the details on a 1099 basis.

Nick Andrews agreed to serve as the administrator for the HA social media accounts.

Gordon announced that Joe Spiker has offered to assist as needed over the summer. Gordon will explore this further,

Gordon called a meeting of the Board for April 29, 2024, at 5:30 PM.

Frank Collins offered to take the seat on the Main Street Board as a representative of HA. All agreed.

Meeting adjourned at 6:40 PM.

Respectfully,

Harold J. Hunter  
Secretary