

**Heritage Alliance**  
Of Northeast Tennessee and Southwest Virginia  
Board of Trustees E-Meeting  
April 4, 2024

**Attending:** Gordon Edwards, Hal Hunter, Frank Collins, Cari Jarman, Meghan Kieta, Dana Ensor, and Mark Edmonds.

**Staff:** N/A

**Absent:** N/A

An electronic meeting was called to order by HA President Gordon M. Edwards, on Thursday, April 4, 2024 at 5:22 pm. A quorum was obtained.

Electronic notification and replies are made part of these minutes.

Hal Hunter made a motion to:

***I move to establish a Heritage Alliance board restricted fund to receive and disburse monies related to a Tennessee State Museum Grant for security & display improvements to the JWCHM located in the JBO Visitor Center. I further move that the Executive Director, President, or Treasurer of Heritage Alliance be authorized to coordinate the performance of the work with the town of JBO representatives (as owners of the facility), as needed then disburse, up to the fund balance, monies needed to perform tasks and purchase supplies directly related to the stated conditions in the grant and to keep proper records of such. No authority is granted in this motion to contract the Heritage Alliance past the grant amount of \$15000.***

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Motion was seconded by Frank Collins.

Vote: Aye – 7      Nay – 0

Motion passed.

Meeting adjourned at 7:05 pm April, 5 2024

Minutes prepared by Gordon M. Edwards

Respectfully submitted

Gordon M. Edwards  
President HA BofT

## **E-mail responses for the record -**

TSM JWCHM Grants

**Gordon M. Edwards**

**From:** gme1313@yahoo.com

**To:** Nick Andrews, Charlene Cleveland, Frank Collins, Fred Counts, Mark Edmonds, Dana Ensor, Hal Hunter, Cari Jarman, Meghan KietaHide

Thu, Apr 4 at 5:22 PM

I am calling an E-Meeting to order for the express purpose to establish a restricted fund to receive as well as disburse according to the grant, funds that have been received in the amount of \$15000.00

History - some months ago, Heritage Alliance applied for a grant to obtain funds for various upgrades to the JWCHM (Visitor Center museum). We did not receive funding for several of the requested items (carpet, additional area lighting, and painting), however, we did receive funds to install security cameras and related equipment as well as funds for obtaining free standing display cases. Those funds are now in our bank account, as of this morning. These funds must be used for the stated grant purposes only.

We do have a quote for the security cameras, but do not yet have a clear picture/quote for the cases.

I am looking for the following motion - the first respondent will be recorded as making the motion and the second respondent will be recorded as the second to the motion. Please offer an AYE or NAY. We will need 6 votes to call the quorum.

The motion -

***I move to establish a Heritage Alliance board restricted fund to receive and disburse monies related to a Tennessee State Museum Grant for security & display improvements to the JWCHM located in the JBO Visitor Center. I further move that the Executive Director, President, or Treasurer of Heritage Alliance be authorized to coordinate the performance of the work with the town of JBO representatives (as owners of the facility), as needed then disburse, up to the fund balance, monies needed to perform tasks and purchase supplies directly related to the stated conditions in the grant and to keep proper records of such. No authority is granted in this motion to contract the Heritage Alliance past the grant amount of \$15000.***

If anyone has questions, please ask. I also ask that you each use the "reply all" option, as these e-mails will be the record of the voting.

Thank you all,

Gordon M. Edwards, President  
Heritage Alliance B of T

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- **Harold Hunter**

**From:**hjhunter1839@gmail.com

**To:**Gordon M. Edwards

**Cc:**Nick Andrews,Charlene Cleveland,Frank Collins,Fred Counts,Mark Edmonds,Dana Ensor,Cari Jarman,Meghan KietaHide

Thu, Apr 4 at 5:26 PM

Gordon,

I approve and move the motion.

Hal

Dr. Harold J (Hal) Hunter

423-612-6505

[hjhunter1839@gmail.com](mailto:hjhunter1839@gmail.com)

**Frank Collins**

**From:**frank.collins@gmail.com

**To:**Harold Hunter

**Cc:**Gordon M. Edwards,Nick Andrews,Charlene Cleveland,Fred Counts,Mark Edmonds,Dana Ensor,Cari Jarman,Meghan KietaHide

Thu, Apr 4 at 5:32 PM

I second the motion.

Frank Collins

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**Cari Jarman**

**From:**cari\_jarman@me.com

**To:**Frank Collins

**Cc:**Harold Hunter,Gordon M. Edwards,Nick Andrews,Charlene Cleveland,Fred Counts,Mark Edmonds,Dana Ensor,Meghan KietaHide

Thu, Apr 4 at 8:13 PM

Aye

Sent from Blanca, my iPhone!

Show original message

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**Meghan Kieta**

**From:**meghankieta@hotmail.com

**To:**Cari Jarman,Frank Collins

**Cc:**Harold Hunter,Gordon M. Edwards,Nick Andrews,Charlene Cleveland,Fred Counts,Mark Edmonds,Dana EnsorHide

Thu, Apr 4 at 8:19 PM

Aye

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**Dana Ensor**

**From:**dyork818@yahoo.com

**To:**Meghan Kieta,Cari Jarman,Frank Collins

**Cc:**Harold Hunter,Gordon M. Edwards,Nick Andrews,Charlene Cleveland,Fred Counts,Mark EdmondsHide

Thu, Apr 4 at 9:49 PM

Yes

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**From:**mark.edmonds@edmondsandedmonds.com

**To:**'Gordon M. Edwards','Nick Andrews','Charlene Cleveland','Frank Collins','Fred Counts','Dana Ensor','Hal Hunter','Cari Jarman','Meghan Kieta'Hide

Fri, Apr 5 at 9:10 AM

Yes to the Motion.

**Gordon M. Edwards**

**From:**gme1313@yahoo.com

**To:**'Nick Andrews','Charlene Cleveland','Frank Collins','Fred Counts','Dana Ensor','Hal Hunter','Cari Jarman','Meghan Kieta',mark.edmonds@edmondsandedmonds.comHide

Fri, Apr 5 at 7:07 PM

I am going to close the meeting - 7:05 pm April 5, 2024

Quorum was reached, and including my affirmative, there were 7 AYE and zero NAY - motion passed.

Thank you all, Gordon