

Heritage Alliance
Of Northeast Tennessee and Southwest Virginia
Board of Trustees Meeting
August 26, 2024, 5:30 pm
Community Room, Visitors Center, Jonesborough, TN

Attending: Fred Counts, Dana Ensor, Hal Hunter, Meghan Kieta, Cari Jarman, Gordon Edwards, Frank Collins, Mark Edmond, Nick Andrews

Absent: Charlene Cleveland,

Staff: Katie Edwards

The meeting was called to order by President Gordon Edwards at 5:35 PM

Public: No one requested public comment.

Secretary's Report: Minutes of the meetings for the regular meeting of 7-22-2024 and the eMeeting of 8-6-2024 were presented. Both were approved by voice vote with no alterations.

Treasurers Report:

The Board was presented with the current financials as of July 31, 2024.

FINANCIALS

Gordon made a few comments in general regarding the restricted accounts, then specifically addressed a few in detail. Explanations are here in text, and an updated Balance Sheet, P & L, and Budget Statement will be attached by reference and incorporated as part of these minutes. The changes do alter the net income amount, but not the financial health of the organization.

Account 3124, Duncan House Fund. This fund currently has a negative balance, which must be reconciled prior to the close of the fiscal year on Sept 30, 2024. Gordon noted that he had gone back over board minutes, bills received, grant monies received, and payments made and found that all items had been properly authorized by the board where needed, that all bills have been received, grant monies due have been received, and that bills have all been paid. Based upon that analysis, account 3124 should have a value of \$0 (zero dollars).

Two grant receipts were found to have been posted to the wrong accounts, which require that those funds be transferred to account 3124. This was a posting error, so no vote was required to fix a scrivener's error. \$5000.00 from account 3218 and \$6000.00 from account 3227 will be transferred to account 3124, thus changing that account from -\$24693.38 to -\$13693.38. That new negative balance will be expensed to Repairs & Maintenance – Duncan House in the current operating budget. That line item changed from \$452.44 to \$14145.82 in current expense, which reflects an overage in expense during this fiscal year above the budget amount of \$500.

Account 3218 NSDAR. This account finds the amount reduced by the \$5000 mentioned above to a new balance of \$3489.00

Account 3227 State of TN Roof Grant. This account will be reduced by the above noted \$6000 to a net zero dollars balance.

Also Account 3218 NSDAR. The remaining balance in this account is \$3489. That money was the final receipt of a DAR grant used to paint the Oak Hill School several years ago. As that project was finished in a prior fiscal year and closed out, those monies are available to be used in other manners seen fit by board action. A motion was made and seconded, discussed, and voted in the affirmative to reallocate those funds to a newly established "Capital

Improvement Fund". No prior disbursement authorization was approved in this motion, therefore any future disbursements will require board action prior to monies being drawn.

The Board approved all the actions taken in the above report from President Gordon Edwards.

SPOT on the Hill Report.

Fred Counts reported that the Town of Jonesborough had agreed that the SOTH would become the property of the town. This will be supervised by the McKinney Center A payment of \$5000 will be made over two years. Exact payment details are still pending. Where the funds will be placed within the HA budget will also be made at that time.

Other Business:

Jonesborough License Tag:

Frank Collins reported that the number of applications has not increased and the time frame from the state is running out. He is working on a direction for the project at this time.

Directors Report:

Executive Director, Katie Edwards reported that the school groups for Oak Hill School have increased. There are two (2) home school days scheduled, 1 in September and 1 in October.

HA has been asked to develop material on the Jackson Theatre. Also on the agenda is a program on the history of the Jonesborough Police Department and the town would like to have a program on the history of the town. Several ideas have been floated as a replacement for the Progressive Dinner. The Alliance wants to keep the December 7, 2024 date but a program to fill that date is needed. Several ideas have been proposed; a tour of homes, Victorian Christmas program at the Visitors Center are examples. More brainstorming is needed, Hannah Rogers the Clinch-Powell AppalachiaCares AmeriCorps member will be starting on September 1, 2024. We will be working with the Jonesborough Genealogical Society on the Heritage Festival.

Other Business:

Gordon Edwards announced that Chris Summey will be joining the board as the County Mayor's representative.

Our health insurance contract with BC/BS has been finalized and will cost \$1000 per month for the year.

Meeting was adjourned at 6:50 PM.

Respectfully Submitted,

Hal Hunter, Secretary