

Heritage Alliance of Northeast Tennessee and Southwest Virginia

Board of Trustees Meeting
September 23, 2024, 5:30 pm
Conference Room, Visitors Center, Jonesborough, TN

Attending: Dana Ensor, Hal Hunter, Cari Jarman, Gordon Edwards, Frank Collins, Nick Andrews, Charlene Cleveland, Chelsie Summey.

Staff: Katie Edwards, Executive Director

Absent: Fred Counts, Meghan Kieta,

Excused: Mark Edmonds

The meeting was called to order by President Gordon Edwards at 5:35 PM. A quorum was present.

Public: No one requested public comment.

Presidents Report: Gordon Edwards introduced Ms. Chelsie Summey as a new member of the board. She has been appointed by Mayor Grandy as our Washington County appointed member

Secretary Report:

The minutes of the August 26 meeting were approved by common voice consent.

Treasurer Report:

Dana Ensor presented current financial information. The association is in good shape currently.

A proposed budget for 2024-25 was presented. The total amount - \$160,200.00

The budget was well thought out with several proposed changes. The proposed budget was presented and reviewed by line item. Wages and Salary was increased to cover our AmeriCorps member, Hannah Rogers, in the event we do not receive the requested amount from the Mooneyhan Grant Request for that purpose. That fund does not have sufficient funds to cover the full one year contract.

The fee for our CPA review will increase to \$6000. This is due to a combining of FY23-24 and FY24-25. It should be noted that this one time combination of years will net the Alliance a savings of \$1500 over the two years. Also noted is that we cannot simply skip a year, as we need a consistent trail for best practice. The final review delay was the result of several factors that impacted our timely filing of our 990. Also noted is that all forms/reports were properly deferred and subsequently filed without penalty and that we did not pay the review fee in FY23-24.

A fundraising goal of \$10,000 needs to be pursued and hopefully it can be \$25,000.

The SentryFile photo hosting website and our software program should be reviewed for potential change/savings. Hosting fees remain the same.

At this point Ms. Edwards was excused, and President Gordon Edwards introduced a proposal for salary changes as follows:

Appropriate \$2500 towards the \$10,000 AmeriCorps fee for Hannah Rogers. The other \$7500 is already set aside in the Mooneyhan restricted fund.

Provide a 5% raise for Katie and Ryan to begin on with the first full pay period in FY24-25.

Motion for approval of the proposed FY24-25 budget at \$160,200.00, which included salary adjustments, was moved by Hal Hunter with a second by Dana Ensor. Motion passed by voice vote. Copy of approved budget is included in these minutes.

Gordon informed the board that \$2500 had been received from the Town of Jonesborough towards the \$5000 for SOTH. This income was placed in the Planned Fund Raiser category for FY24-25 income.

Directors Report:

Several projects are in planning phases.

Architectural Scavenger Hunt

Halloween program

New exhibit for JWCHM.

The December 7 fundraising event will be in 3 locations: Shipley/Sevier/Helvey House, Sisters Row (Jackson/Ross/Dossett House) and Chester Inn. Each will be a separate ticket, and attendees will select which house they desire to attend. Programing and hors-d'oeuvres are still being planned.

On November 3, The Boone's Creek Opry will hold an Appalachian Jam at the Christopher Taylor Cabin.

License Plate:

Frank reported that there were 216 applications, and that interest had not picked up. Support has been indicated for a legislative change, in which we may lower the minimum required to 250. Action on that potential change will occur first quarter 2025 and will involve the THC.

No further action was taken.

The meeting was adjourned at 6:55PM.

Respectfully submitted,

Hal Hunter, Secretary